

# Vietnam embassy

DATE / /2015

This time, I'm going to invite (Name ; )  
to Vietnam on Business at our company.  
Please issue visa of following type for this person.

■Name ;  
ローマ字氏名

■Date of birth ;  
誕生日

■Passport number ;  
パスポート番号

## About Type of visa

■Main purpose of visa ; Business visit (SQ)  
(主要目的) 仕事での訪問

■Number of entries ; Single entry Multiple entry  
(入国回数) 1回 複数回

■Intended date of arrival; / / 2015  
(入国予定日・ビザ開始日)

■Length of stay ; 1month Stamp of company  
滞在期間 1ヶ月

Company's name ;  
(会社名)

Office telephone ;  
(電話番号)

Office Address ;  
(住所)

Responsible party;  
(責任者)

Signature (署名)

We will have the responsibility for the stay of this person.